



**INTERNATIONAL TABLE TENNIS FEDERATION
Headquarters**

UMPIRES' AND REFEREES' COMMITTEE DATABASE: DATA PROTECTION

Through the re-establishment of this database in which up to date information will be stored about international umpires, the ITTF is required to ensure that all parties making use of the database understand the requirements for compliance with data protection legislation. In the process, there are several parties involved who have the following responsibilities:

- ITTF who is responsible for administering the database.
- URC trainer/evaluator who is responsible for updating evaluation data on match officials (umpires and referees).
- Association which has appointed one person who is responsible to updating the demographic data of the umpire or referee.

Generally parties have undertaken:

1. To keep the data safe from unauthorised third parties.
2. To ensure that the password is known only to the appointed person.
3. To inform the ITTF immediately if the password has become known to an unauthorised person so that it can be cancelled and re-issued.
4. To inform the umpire or referee that he or she has the right to see a print out of his or her data at any time by requesting it from the person appointed by the Association.
5. To inform the umpire or referee that he or she may, at any time, elect to have his or her data deleted from the database. The consequences of this decision will be that contact with the match official may be delayed and/or that he or she may no longer be eligible for the ITTF's programmes for match officials.
6. To inform the umpire or referee that the ITTF will use its best endeavours to protect all data included on the database.

In signing this document below the umpire or referee confirms that he or she understands the respective responsibilities and permits the ITTF (including trainers/evaluators, associations) to hold and update such information on him or her.

Name and signature:

Umpire and/or or referee number/s

Date:

Please return this form to your association and thus to the ITTF Headquarters:

By post:

Chemin de la Roche 11

1020 Renens

Switzerland

By fax: +41 21 340 7099

By email: bhabiba@ittfmail.com